

Children of the Immaculate Heart  
**EMPLOYMENT APPLICATION**

**Position Applied For:** \_\_\_\_\_

**Full time** \_\_\_\_\_ **Part time** \_\_\_\_\_ **Either** \_\_\_\_\_ **Temporary** \_\_\_\_\_ **State Date:** \_\_\_\_\_

**Shift preference (#1, 2, or 3):** \_\_\_\_\_ **7am-3pm** \_\_\_\_\_ **3pm-11pm** \_\_\_\_\_ **11pm-7pm** \_\_\_\_\_

**Applicant Information**

Applicant Full Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Number of years at this address \_\_\_\_\_

Daytime phone: \_\_\_\_\_ Mobile phone: \_\_\_\_\_

Do you have a California driver's license? \_\_\_\_\_ If no, what state? \_\_\_\_\_

Driver's License Number: \_\_\_\_\_

**Education**

High School Diploma

Date Completed: \_\_\_\_\_ (MM/YYYY)

School/Institution Name \_\_\_\_\_

College Diploma

Date Completed: \_\_\_\_\_ (MM/YYYY) Degree & Major: \_\_\_\_\_

School/Institution Name \_\_\_\_\_

University Diploma

Date Completed: \_\_\_\_\_ (MM/YYYY) Degree & Major: \_\_\_\_\_

School/Institution Name \_\_\_\_\_

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**Employment History**

List the last three (3) positions starting with current:

<b>Employer (1)</b>	Job Title	Dates Employed
Work Phone	Address	City/State
Reason for Leaving?		Position Type: Professional/Academic/Volunteer
<b>Employer (2)</b>	Job Title	Dates Employed
Work Phone	Address	City/State
Reason for Leaving?		Position Type: Professional/Academic/Volunteer
<b>Employer (3)</b>	Job Title	Dates Employed
Work Phone	Address	City/State
Reason for Leaving?		Position Type: Professional/Academic/Volunteer

**References**

List two (2) professional references:

<b>Name</b>	<b>Title</b>	<b>Phone Number</b>

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**Character References**

List two (2) references who can describe your character:

<b>Name</b>	<b>Relation to Person</b>	<b>Phone Number</b>

**How did you hear about us?**

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**COMMENTS:**

**I hereby declare that all statements contained in this application are true and correct and understand that false or inaccurate information in the application will be the basis for termination.**

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**Signature of Applicant**

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**Date**